

NUTHURST PARISH COUNCIL

Minutes of the Parish Council Meeting
held on Wednesday, 2nd November 2016
St Andrews CofE School, Nuthurst
commencing at 8.00 p.m.

PRESENT: Mrs G Dixon (Vice Chairman) Mr O Hydes (OBE)
Mrs F Boulter Mr T Nelson
Mrs J Chaytor
Mrs A Gaffney

Also in attendance were District Councillor T Bradnum and twenty two members of the public.

0111/16 APOLOGIES FOR ABSENCE were received from Councillor V Court (Chairman), Councillor D England, Councillor J Mercer, Councillor J McClean, Councillor S Turner and County Councillor B.R.A.D Watson (OBE).

0211/16 DECLARATIONS OF INTEREST none.

0311/16 CHAIRMANS ANNOUNCEMENTS the Vice Chairman advised that HALCs annual meeting with HDC would be held on 21st November 2016, at The Capitol, commencing at 7.00pm. No one present intended to record the meeting.

0411/16 APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING

The Clerk was asked to make the following amendment and minutes of the Full Parish Council meeting, held on 5th October 2016, were approved as a true record of the meeting and were signed by the Vice Chairman at the close of the meeting.

1110/16 Planning iii Planning Updates (a)

A proposal was put forward for the previously approved application to be amended, with the six large dwellings being replaced by *a much increased number of* smaller dwellings.

0511/16 TO RECEIVE THE REPORTS FROM THE SUB-COMMITEES none.

0611/16 TO ADOPT COMMITTEE AGREED REPORTS (PREVIOUSLY CIRCULATED) none.

0711/16 MATTERS ARISING FROM THE MINUTES

0709/16 Planning Updates (iiib) DC/14/1755 Swallowfield Nursery

Still waiting for a reply from Amanda Wilkes.

2109/16 Broadband in the Parish

Included on the agenda and Steve Turner will provide an update at the next meeting.

2909/16ii Reducing Speed Limits in the Parish

The Chairman of Lower Beeding Parish Council, Ed Allen and Councillor Gevin White will be attending the next meeting of the Roads and Footpath Committee meeting on 16th November 2016. Also in attendance, will be members of the Parish Community Groups Roads, Transport and Environment committee.

The headmaster at St Andrews, Nathan Golbey, supports the proposal for the speed limit to be reduced to 20mph outside the school and this will be taken forward at the next Roads and Footpath Committee meeting on 16th November 2016

0810/16iii(b) General Correspondence

The Government have announced that the further expansion of an airport in the south east will take place at Heathrow.

0810/16iii(d) General Correspondence

Mr Barry Charman, Great House Farm, Southwater has cut the hedge opposite Whites Cottages, the Clerk has posted a letter thanking Mr Charman.

0811/16 PRESENTATION FROM AGE UK HORSHAM DISTRICT

Sonia Managan, Chief Executive Officer, Age UK Horsham District joined the charity in June 2016 and shortly afterwards was asked to attend a Parish Council meeting by Councillor J Chaytor. Although individual services were being provided in the Parish few services were widely offered to the elderly residents.

Age UK and Age Concern merged and are now a very successful charity. All Age UK charities are independently run and self-financing, they just use the Age UK name. The Age UK National charity promotes national issues and there is a robust agreement between Age UK District and Age UK National.

Anyone over 50 is entitled to benefit from Age UK's services and they actively promote the 'Stay Well a Winter' campaign. Support in community care issues is offered to over 7000 residents, spread equally between urban and rural locations in the district.

Age UK Horsham District help residence get the benefits they are entitled too and offer two areas of assistance:

- Social Connectivity – clubs where people can come together.
- Individual Case Works – attend resident's homes.

Age UK Horsham District are keen to work together on issues highlighted in the Neighbourhood Plan and promote the need to build personal and community resilience. In general Horsham District is a very resilient community, however, they would like to hear about anything they can do for the community and will be putting in an application for more services to be offered to groups in the Parish.

0911/16 PRESENTATION FROM NUTHURST CRICKET CLUB

Please see the attached presentation **Minutes Nov 2016 Appendix A.**

RESOLVED – The Parish Council agreed to grant permission for the Cricket Club to construct a larger pavilion and store room, amendments will also need to be made to the lease. The variety of hedgerow and replacement of the Oak tree will be discussed when the planning application is submitted to HDC.

1011/16 CORRESPONDENCE

i. Horsham District Council

- (a) Email dated 21st October 2016, from Manny Singh, providing the details of the 40 public payphones in the District which BT are proposing to remove and the consultation process HDC have initiated.
- (b) Email dated 24th October 2016, from Horsham.moderngov.co.uk Development Control North Committee meeting on 1st November 2016.

ii. West Sussex County Council

- (a) Email dated 11th October 2016, from Monique Smart, with the draft dates for the three CLC meetings per year.

iii. General Correspondence

- (a) Email dated 8th October 2016, from Beverley Bell, HALC, advising that there is no flexibility with the grass cutting resources at WSCC to include an additional cut.
The Clerk will include on the Finance Committee meeting agenda in November.
- (b) Letter dated 13th October 2016, from Chris Beer, Heartbeat, asking if the Parish Council would consider slightly increasing the annual grant to Heartbeat.
The Clerk will include on the Finance Committee meeting agenda in November.

iv. Sussex Police

- (a) Email dated 20th October 2016, from Jacqui Simes, SSALC, advising the details of the next meeting with the Sussex Chief Constable.
The Clerk has taken a call from Lower Beeding Councillor Michael Lloyd, re the number of burglaries in the parish and lack of Police response, the details have been passed to HALC for further action.

1111/16 DISTRICT AND COUNTY COUNCILLORS REPORTS

District Councillor Toni Bradnum commented that it was good news that the additional runway will be built at Heathrow. A planning application for a hotel and cinema complex has been submitted for the

old Waitrose site in Piries Place and an application has been submitted for a further cinema complex in West Street. The football club have also controversially 'homed in' on the site opposite Hop Oast.

With the new housing opposite the Dun Horse the District Councillor requested for a 30mph speed limit on the A281, through Mannings Heath, this and a further request for a TRO were turned down by WSCC. The access to the development and the location of the rubbish bins has now been changed, with the bins being located inside the development.

The planning application for an Ice Rink at Hillier's was approved by HDC on 1st November 2016, however, the District Councillors request for the rink to close at 9.00pm and only operate to 14th January 2017 was approved.

HDC will incur costs for Henfield's Neighbourhood Plan. Comments on the Boundary Review must be submitted by 5th December 2016, the Ward of Nuthurst will remain the same, however, it is proposed that the number HDC Councillors increased from 44 to 48. Applications for the Local Enterprise and Apprenticeship Platform should be submitted to WSCC.

1211/16 PUBLIC FORUM

Wallis Ingram again spoke about her concerns re the flow of water in the ditch bordering her property in Broadwater Lane. WSCC acted on a previous report and have written to her neighbour, the owner of 1 Whites Cottage, asking for her to clear the ditch.

The ditch has been regularly maintained nine bags of excess gravel, from the road, have been cleared from the ditch. Wallis Ingram advised that the flow of water was still impeded and that there was still a blockage, loose bricks could be seen and it looked as though the culvert had collapsed.

1311/16 PLANNING MATTERS

i. NEW APPLICATIONS

| | |
|--------------------------|---|
| DC/16/2281 12/10/2016 | Prior notification to move an existing access to provide safer access for agricultural machinery and associated traffic. To ensure health and safety of traffic entering and leaving the agricultural unit as well as vehicles using the adjacent road (Kerves Lane). Top Paddock Dairy, Kerves Lane, Horsham |
|--------------------------|---|

ii. DECISIONS OF DEVELOPMENT CONTROL COMMITTEE (NORTH) PERMITTED - DC/16/1706, DC/16/1733, DC/16/1794 and DC/16/1920. REFUSED – none.

iii. PLANNING UPDATES

Councillor O Hydes provided an update on the following outstanding planning matters, full details of the updates are attached, **Minutes Nov 2016 Appendix B.**

DC/16/1753 – Land opposite Dun Horse

DC/16/2062 - Millers Mead, Nuthurst Street, Nuthurst

EN/16/0415 – Lot 6, Ghyll House Farm, Broadwater Lane, Copsale

DC/14/2755 Swallowfield Nursery

Resolved - that Councillor Hydes telephones Amanda Wilkes to find out what is going on and if response not satisfactory, the Clerk would write to Tom Crowley/Chris Lyons.

Neighbourhood Plan Mapping Corrections

Resolved - the Clerk would write to Tom Crowley/Chris Lyons.

Parish Design Statement

Resolved - the Clerk would write to Tom Crowley/Chris Lyons.

1411/16 ANNUAL UPDATE ON THE NEIGHBOURHOOD PLAN

Councillor Hydes introduced the review of the Neighbourhood Plan (NP). It is one year since Horsham District Council (HDC) made our Neighbourhood Plan and it became part of HDC's planning framework to help determine planning applications. It is timely to review the NP's appropriateness and how it has operated in practice. The Clerk has circulated a review of the NP and main points are highlighted in **Minutes Nov 2016 Appendix C.**

The paper notes that there have been no changes in the Parish that warrant any revisions to the NP and that HDC has an adequate five year supply of houses. The paper concludes that the NP remains fully appropriate after this comprehensive review.

Councillors formally to agree:

- 1) the review paper so that it can be put on the Parish Council and NP websites; and
- 2) the article for the LINK to inform residents.

RESOLVED – to formally agree the review paper and Link article, approve the inclusion on the Neighbourhood Plan and Parish Councils website and for the article to be published in the Link.

Councillor T Nelson's question on the implications 'if a developer submitted an application for less properties than were originally envisaged for a site', Councillor O Hydes advised that each application must be considered on its merits and there was not a specific number of houses allocated to each site.

1511/16 LOCAL ASSOCIATION AND OTHER BODIES REPORTS

The Chairman, Vice Chairman, Councillor F Boulter, Councillor J Chaytor, Councillor A Gaffney, Councillor O Hydes and Council T Nelson attended a Planning Updates seminar at Lodge Hill on 11th October 2016.

The Chairman and Vice Chairman attended the WSALC AGM at Lodge Hill on 17th October 2016.

The Vice Chairman commented that the Parish Council were very lucky to have such an active, well respected Chairman.

1611/16 FINANCE

- i. To approve the following items of expenditure: -

| | Net £ | VAT £ | Totals £ |
|---|------------------|----------------|------------------|
| <u>Accounts paid by Direct Debit</u> | | | |
| EDF Energy Street Lighting Energy | 153.68 | 7.68 | 161.36 |
| <u>Accounts paid at this meeting</u> | | | |
| Mrs S Hall Expenses | | | |
| Internet Access | 17.99 | | 17.99 |
| Travel | 20.25 | | 20.25 |
| Postage | 7.12 | | 7.12 |
| Mrs V Court | | | |
| Internet/Stationary/Fuel | 27.10 | | 27.10 |
| Mrs G Dixon | | | |
| Fuel – Lodge Hill x 2 | 34.20 | | 34.20 |
| Sarah Hall Salary September 2016 | 789.28 | | 789.28 |
| SSE (Pound Lane & Golding Lane) | 122.65 | 24.53 | 147.18 |
| SSALC (Planning Update 11.10.16) | 385.00 | 77.00 | 462.00 |
| Clarity Photocopier | 71.99 | 14.40 | 86.39 |
| | <hr/> | <hr/> | <hr/> |
| Total | £1,629.26 | £123.61 | £1,752.87 |

RESOLVED – to approve the above accounts for payment.

- ii. To discuss the quotation from Bartletts for the annual treatment of the Horse Chestnuts for Leaf Minor & Bleeding Canker (£1,500.00 excl VAT)
Councillor J Chaytor requested to look into the continued treatment of the Chestnuts further and report back to the Clerk.
- iii. To approve and sign the bank reconciliations for September 2016 – **Approved and signed.**

1711/16 MANNINGS HEATH VILLAGE GREEN

The Chairman, Mrs V Court, will provide an update at the next Full Parish Council meeting.

1811/16 HIGHWAY MATTERS

The Road, Transport and Environment committee of the Parish Community Group have advised that they will be carrying out a survey on Sunday 23rd October 2016, identifying and logging the details of all the potholes and highway issues in the parish roads.

1911/16 BROADBAND IN THE PARISH

Councillor S Turner will provide an update at the next Full Parish Council meeting.

2011/16 NEW PARISH COUNCIL WEBSITE

The Chairman and Clerk have had a meeting with a local website designer re updating the Parish Councils website. A quotation has been received and this will be included on the agenda for the budget meeting in November.

Councillor T Nelson offered his assistance and the Clerk will forward details of the requested specification and quotation prior to the budget meeting.

2111/16 CHRISTMAS GET TOGETHER

The Clerk was asked to look into the availability of the White Horse Inn at the beginning of December and advise the Councillors of the dates.

2211/16 ST ANDREWS SCHOOL

If a further meeting of the Working Party has taken place the Chairman will provide an update at the next Full Parish Council meeting.

2311/16 COUNCILLOR TRAINING/SEMINARS

The Councillors are in receipt of the training programme for 2017.

2411/16 OPERATION WATERSHED

The Clerk is in receipt of the schedule of works WSCC carried out in Sedgwick Lane, prior to the closure of the southern section of the road. Landbuild have visited the location and advised that the drainage works detailed in the Operation Watershed quotation still need to be carried out. Landbuild will advise the Clerk when the drainage works are programmed and if it will be necessary to close Sedgwick Lane again.

2511/16 MATTERS RAISED BY COUNCILLORS TO BE INCLUDED ON THE NEXT AGENDA - none.

The meeting closed at 9.30pm