

NUTHURST PARISH COUNCIL

Minutes of the Nuthurst Parish Council Finance Committee Meeting,
held on Wednesday 7th October 2021, at 8.00pm

Present: Cllr T Nelson (Chairman) Cllr O Hydes (OBE)
Cllr P Bullen Cllr C Kenny (Vice Chairman)
Cllr N Bryant

The Clerk to the Parish Council, Sarah Hall, and one member of the public also attended the meeting.

Cllr O Hydes opened the meeting.

FC001-21/22 APOLOGIES FOR ABSENCE

It was **RESOLVED** to **NOTE** that there were no apologies for absence from Councillors.

FC002-21/22 APPOINT THE CHAIRMAN OF THE FINANCE COMMITTEE

It was **RESOLVED** that Cllr T Nelson be elected Chairman of the Finance Committee for the 2021/22 municipal year. **PROPOSED** by Cllr N Bryant and **SECONDED** by Cllr C Kenny (unanimous decision).

FC003-21/22 APPOINT THE VICE CHAIRMAN OF THE FINANCE COMMITTEE

It was **RESOLVED** that Cllr C Kenny be elected Vice Chairman of the Finance Committee for the 2021/22 municipal year. **PROPOSED** by Cllr N Bryant and **SECONDED** by Cllr O Hydes (unanimous decision).

FC004-21/22 DECLARATIONS OF INTEREST

It was **RESOLVED** to **NOTE** that no declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct, were made.

FC005-21/22 APPROVAL OF THE MINUTES FROM THE FINANCE COMMITTEE MEETING

It was **RESOLVED** that the minutes of the [Finance Committee meeting](#), held on 11th November 2020, be confirmed as a correct record and be recommended for approval to the Full Parish Council.

FC006-21/22 CHAIRMANS ANNOUNCEMENTS – none.

FC007-21/22 TERMS OF REFERENCE

It was **RESOLVED** to **ADOPT** the updated [Terms of Reference](#).

FC008-21/22 PUBLIC SESSION

It was **RESOLVED** to **NOTE** that no member of the public present at the meeting wished to speak in the public forum.

FC009-21/22 REVIEW OF CURRENT FINANCIAL YEAR

It was **RESOLVED** to **NOTE** that the financial position of the Parish Council is slightly more fluid than over the last few years. The [annual expenditure](#) is on track with 46% of the budget being spent in the first six months of the financial year. Barring any unforeseen costs at the end of the financial year expenditure should be under budget and the Budget Contingency will not be used.

The account for 2020/21 have been approved by the external auditor with no recommendations for improvement.

FC010-21/22 REVIEW OF S106 AND CIL FUNDS

It was **RESOLVED** to **NOTE** that the Parish Council have a balance of £24,034.10 from the CIL funds received from HDC in 2020. No further CIL funds are expected in the 2021/22 financial year (latest [S106](#) and [CIL](#) reports).

FC011-21/22 REVIEW OF EARMARKED AND GENERAL RESERVES

The Chairman of the Finance Committee explained that funds from the [Planned Spend Reserves](#) in 2021/22 could be reallocated to provide additional funding for the updating of the children’s play area;

| Planned spend of Reserves in 2021-2022 | | Re-allocate | |
|--|----------------|--------------------|----------------|
| Elections | 6500 | | 2000 |
| General Maintenance | 0 | | 0 |
| Nuthurst Remembers | 185 | | 0 |
| Clerks Pension | 900 | | 0 |
| Parish Survey | 4000 | | 2000 |
| Parish Comms | 2500 | | 2000 |
| Special Grant Prov | 1000 | | 0 |
| Road Safety | 7000 | | 0 |
| | £22,085 | | £6,000 |
| General Reserves retention @ 57% of Precept | | | |
| | £28,665 | | |
| Planned spend of CIL Monies in 2021-2022 | | | |
| Playground equipment | 18,000 | | 18,000 |
| Parish infrastructure | 7,000 | | 7,000 |
| | £25,000 | | £25,000 |
| Total | | | £31,000 |

The Chairman of the Finance Committee explained that he was reluctant to recommend that the Parish Council use their General Reserves or take a loan to finance the project. He added that the Parish Council need to ‘spread themselves throughout the community, not just the children’s play area.’

It was **RESOLVED** to make the following **RECOMMENDATION** to Full Parish Council: *To increase the budget for updating the children’s play area to £31,000. This could be slightly increased towards the end of the financial year. Also, to contact local companies and try to secure additional funding through sponsorship.*

FC012-21/22 MATTERS RAISED BY COUNCILLORS TO BE REFERRED TO ON THE NEXT AGENDA

It was **RESOLVED** to **NOTE** that the members did not request for any items to be included on the next agenda.

The meeting closed at 20.28

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 Cllr T Nelson
 Chairman of the Finance Committee

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 Date