



NUTHURST PARISH COUNCIL

Minutes of the Road Footpaths and Open Spaces Committee meeting held on Wednesday 5th June 2024, at Copsale Village Hall. The Meeting started at 19.30pm.

Present: Cllr D Cotton (DC) (P) Cllr W Bayley (WB) (P) Cllr M Oswell-Penton (A)
Cllr V Court (VC) (P) Cllr C Kenny (CK) (Chair) (P)
Cllr S Catterall (SC) (A) Cllr K McGovern (KMcG) (P)

Also in attendance:

Locum Clerk and 1 members of the public were in attendance.

- 22-24/25 ATTENDANCE AND APOLOGIES FOR ABSENCE
Cllr SC sent his apologies prior to the meeting and were duly accepted. It was noted that Cllr M O-P was not in attendance.
- 23-24/25 DECLARATIONS OF INTEREST
No declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct.
- 24-24/25 CHAIR'S ANNOUNCEMENTS
The Chair stated that he had updates to give on each item and would do it as the items came up.
- 25-24/25 PUBLIC SESSION
The MOP spoke on behalf of the Carbon Busters about the rewilding on the Church Road Heath/Green. The project has been going since 2019 and they stated that there were 16 different species of grasses and the bug hotel and bird box now have residents. The next stage is to address a pollinator highway. Questions were asked about the best possible way to conduct public engagement. Suggestions were made about a popup newsletter signup on the Carbon Busters website and to then send out either a newsletter and or survey. Further suggestions were made about putting a survey in Link Magazine with a QR code to take people to the website. The Council offered their full support.
- 26-24/25 POTHOLES
Cllr CK requested that Cllrs look at the potholes around the community. Cllrs informed the meeting that some of the potholes that had been reported had now been filled. Cllr CK requested that Cllrs keep reporting the potholes until they are all filled. Cllr DC will send through a list of potholes.
Action: Cllr Cotton
- 27 – 24/25 WINTERPIT LANE
The Clerk informed the members that they had applied for the Planting Licence on the WSCC website and the work would need to be done before the end of June. Cllr VC suggested chasing WSCC Highways. The MOP mentioned that they had been in contact with Steve Hill from

WSSC who initially gave the green light to the work being carried out. The Clerk will find the email and confirm with the council.
Action: The Clerk

28-24/25

POSTS/BOLLARDS AT THE PLAYGROUND

Cllr DC gave an update to the members. Cllr DC showed the members some post ideas, which included plastic and wooden. The members preferred the wooden posts over the plastic versions, both come with reflectors. Cllr DC suggested talking to Horsham Fencing for their advice. It was further mentioned that the Cricket Club had also requested signage to go up alongside with the Council's playground signage. Cllr VC mentioned that the council had put two signs for NO USE DURING CRICKET, which are at the entrances to the playground. Cllr DC mentioned that he will conduct some public engagement with the residents nearest to the playground on the preference of the posts. Cllr KMcG suggested concrete spheres which would be zero maintenance. Cllr DC will pass over the signage to the clerk to manage.

Action: Cllr DC and The Clerk

29-24/25

CSO SPILLING AT MONKS GATE STW

Cllr DC gave the members an update on the progress of the CSO Works. Last week 65m was achieved, making that a total to date of 440m completed. They are hoping the rest will be completed this week as the weather looks good. They have now visited 57 houses of which 25 need water butts as their roof water is going straight into the sewer. Most residents were receptive to them. The water butts will be arriving 12/13th to be fitted all free of charge by the CSO team. Manhole team will be starting shortly. The missing manhole had been found by the resident. The CSO team will take a look this week but as it's in a hedge it might be possible to access due to nesting birds etc. They have sent a camera up to it and it appears to be in good condition with little ingress. And lastly, June 11th to 12th there will be some temporary traffic light down Nuthurst Road to facilitate repairs. The residents will be informed. **NOTED**

30-24/25

HORSHAM FOOTPATH/BRIDLEWAY/CYCLEWAY

Council is still waiting for a reply from WSSC Highways despite the fact that CCllr Nigel Jupp stepped in to try and help. As a reminder for the councillors, the cycle path in questions runs along the A281 into Horsham. There had been a proposal to have a feasibility study done but this would cost the parish council in the region of £10k. Cllr DC mentioned that it was intended as part of the new Speedwatch survey being conducted, a survey of the foot-fall across the 281 was being considered. He suggested that maybe we could also look at including account of cyclists using the route and would discuss with Speedwatch. He will report back to council once it has been completed. The Clerk will contact CCllr Nigel Jupp again.

Action: The Clerk

31-24/25

STREET LIGHTING

Cllr CK suggested that the council could set up a working group. Cllr DC mentioned that this item has been placed on the parish plan and had been added to a working list. Cllr DC has asked for the Clerk to go back to the Streetlighting contractor to ask for costs and further information.

Action: The Clerk

32-24/25

TREE SURVEY

Cllr VC mentioned that the last tree survey was done in 2022 and is now due again. The council will get the survey done and ask for the Tree Warden's input. Cllr VC will need to gather three quote. The Clerk will forward her names of two other contractors.

Action: The Clerk & Cllr VC

32-24/25

GRASS CUTTING SCHEDULE

Cllr VC gave an update on the grass cutting schedule done by WSSC Highways. The urban cut on done on the 27th March and 7th May and will be done again on the 29th July. Cllr VC reminded members that the grass is cut to suit the growing conditions. The rural cut was on the 8th April. One overall cut will be in July and September. It was mentioned that if the verges

become too overgrown then this should be reported to Highways on <https://www.westsussex.gov.uk/roads-and-travel/make-an-enquiry-or-report-a-problem-with-a-road-or-pavement/trees-hedges-weeds-and-grass/>

33-24/25 PLAYGROUND & SIGNAGE
Covered in Item 28 – 24/25

34-24/25 WSCC HIGHWAY

Crossing at Mannings Heath – To take off from the agenda. This item is placed on the Parish Action Plan.

Crossing at Monks Gates – To take off from the agenda. This item is placed on the Parish Action Plan.

Copsale - Covered under Speedwatch

Drains – Cllr MO-P had sent in a document he has sent to WSCC Highways which included five gullies which needed attending. He confirmed that he hadn't had a response and the work had not been carried out. The Clerk will collate a spreadsheet with as many gullies on it and send it across to WSCC Highways requesting immediate action.

Action: The Clerk

Speed Limits for Copsale/Parish – Speedwatch will be attending the Full Council meeting on the 19th June to give a short presentation.

20-24/25 Finance Items

Cllr DC gave an update on the banking situation. The bank have been slow to change the address. The council have been trying for 10 months to make changes to the bank system. It was hopeful that the council will have the changes in place next week.

Cllr DC also mentioned about the Defibrillators. The council have now taken on the four defibrillators within the community. This comes at an extra cost to the council. He asked whether the council would approve a supplier for the council to use. The council will need to replace the pads to include child pads, and the batteries on a regular basis. The approved supplier will also be contracted to carry out the maintenance on each machine. The members **UNANIMOUSLY** agreed to recommend to full council to approve Trimbio as the preferred supplier.

The Clerk presented two cheques for signing and a third cheque for the insurance which had been approved at the last full council meeting, and informed the committee of each invoice. **It was UNANIMOUSLY agreed to sign the cheques and recommend to Full Council approval for payment.**

Payments:

1: Locum Clerk Services - £2,747.00

2: Mannings Heath Village Hall - £25.00

21– 24/25 DATE OF THE NEXT MEETING

It was **RESOLVED** to **NOTE** the next Open Spaces, Footpaths and Road Committee meeting will be held on Wednesday 5th June 2024 (if required) in Copsale Hall, commencing at 8.30pm

The meeting closed at 20.55pm

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Chairman of the Committee

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Date