



NUTHURST PARISH COUNCIL

You are hereby summoned to attend a General Parish Council meeting of Nuthurst Parish Council that will take place on **Wednesday 19th June 2024**, at Mannings Heath Village Hall, commencing at **7.30pm**.

Cllrs: Mr Dave Cotton (Chair)
Mr C Kenny (Vice Chair)
Mrs V Court
Mr W Bayley

Mr M Oswell-Penton
Mrs K McGovern
Mr S Catterall

13th June 2024

Locum Clerk to the Parish Council – **ALL SUPPORTING PAPERWORK CAN BE FOUND HERE [June 24](#)**

AGENDA

1	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.
2	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
3	APPROVAL OF THE MINUTES OF THE FULL PARISH COUNCIL MEETING - to consider for approval the minutes of the Full Parish Council meeting held on 17th April and 15th May 2024 for confirmation and signing as a correct record by the Chair.
4	COMMITTEE MINUTES / REPORTS - to be considered for adoption the minutes from the following committee/s and acceptance of any recommendations within the minutes: Footpath, Roads and Open Spaces on the 5th June 2024 Planning Committee on the 5th June 2024
5	CHAIR'S ANNOUNCEMENTS - to receive any announcements or items for information which the Chair wishes to bring to the attention of the Council. <i>NOTE: decisions cannot be made under this item it is for information only)</i>
6	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda . Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.
7	DISTRICT AND COUNTY COUNCILLOR'S REPORTS To receive reports from West Sussex County Councillor Nigel Jupp and District Councillor Dennis Livingstone.
8	REPORTS FROM REPRESENTATIVES Councillors to give verbal reports as necessary.
9	APPOINTMENT OF COUNCILLORS TO COMMITTEES AND COUNCIL REPRESENTATION To appoint Councillors to the following committees: Planning, Finance, Footpath, Roads and Open Spaces, Staffing & Governance To appoint Councillors to the following external representations: WSALC, HALC, CAGNE
10	POLICY RENEWAL To readopt the council's policies including Standing Orders
11	SPEEDWATCH To present to council the plans for 'Project 30mph' for reduction of the speed limit on the A281 through Mannings Heath and Monks Gate

12	PLAYGROUND REPORT To approve the Playground Report						
12	CO-OP OF COUNCILLORS To discuss co-opting new councillors on to the council and to receive any applications.						
13	<p>PLANNING MATTERS NEW APPLICATIONS - Current Planning Applications to be considered for comment to Horsham District Council.</p> <table border="1"> <thead> <tr> <th>Number</th> <th>Applicant & Reason</th> </tr> </thead> <tbody> <tr> <td>DC/24/0843</td> <td>Proposal: Simplified geometry for the dormer roofs, installation of a bigger internal ground floor door and relocation of a window to the North elevation. Construction of Juliette balconies at the first floor level (Retrospective) Site Address : The Haven House, Sedgewick Lane</td> </tr> <tr> <td>DISC/24/0138</td> <td>Proposal: Approval of details reserved by conditions 3,4 and 5 to approved application DC/23/2289 Site Address: Woolmers Brighton Road Mannings Heath</td> </tr> </tbody> </table>	Number	Applicant & Reason	DC/24/0843	Proposal: Simplified geometry for the dormer roofs, installation of a bigger internal ground floor door and relocation of a window to the North elevation. Construction of Juliette balconies at the first floor level (Retrospective) Site Address : The Haven House, Sedgewick Lane	DISC/24/0138	Proposal: Approval of details reserved by conditions 3,4 and 5 to approved application DC/23/2289 Site Address: Woolmers Brighton Road Mannings Heath
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14	CLERK/EMPLOYEE POLICIES To update the employment policies for the Clerk						
15	FINANCE i) To sign any cheques listed in the schedule of payment ii) To approve the AGAR and End of Year of Accounts						
16	MATTERS ARISING For councillors to raise anything they would like to place on the agendas for the next meetings						
17	DATE OF NEXT MEETING – The next meeting of the Full Council Parish Meeting is due to be held on the 17 th July 2024 in the Manning Heath Village Hall.						

Circulation: All Parish Councillors

Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.

	<u>PART II CONFIDENTIAL</u>
18	EXCLUSION OF PRESS AND PUBLIC In accordance with the Public Bodies (Admission to Meetings) Act 1960, the Council have the right to exclude the public and press from a meeting in respect of confidential or sensitive information which is prejudicial to the public interest and may pass a resolution, without notice, to do so.
	<u>STAFFING MATTERS</u>
19	Apologies of Absence To receive apologies of absence.
20	Declarations of Interest To receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.
21	Appointment of Clerk/Locum Clerk To discuss the role of Clerk / Locum Clerk <i>Items to be recommended for approval at Parish Council meeting.</i>