



## NUTHURST PARISH COUNCIL

Minutes of the Ordinary Parish Council meeting held on Wednesday 17<sup>th</sup> July 2024, at Mannings Heath Village Hall, commencing at 7.30pm.

PRESENT: Cllr D Cotton (Chair), Cllr K McGovern, Cllr C Kenny (Vice Chair), Cllr V Court, Cllr W Bayley, Cllr Stuart Catterall

ALSO IN ATTENDANCE: (Locum Clerk) and 5 members of the public (MOP).

425-24/25 **ATTENDANCE AND APOLOGIES FOR ABSENCE**

There were no apologies for this meeting.

426-24/25 **DECLARATIONS OF INTEREST**

There were no declarations of interest for this meeting.

427-24/25 **APPROVAL OF THE MINUTES OF THE FULL COUNCIL MEETING-**

The Minutes of the Full Council meeting dating on the 19<sup>th</sup> June 2024 were accepted and approved as a true record of the meeting, subject to an amendment in Item 417-2425 Planning Applications. ***It was agreed that the chair of the meeting duly signed the minutes of the meeting held on the 19<sup>th</sup> June 2024 as a true and accurate record of the meeting and made the amendments.***

428-24/25 **COMMITTEE MINUTES/REPORTS**

None for this meeting.

429-24/25 **CHAIRMAN'S WELCOME**

The Chair mentioned that Cllr Martin Oswell-Penton resigned as Councillor with immediate effect. The Clerk informed Democratic Services and has advertised the position. The Chair wished to thank Martin for his service during his term. The Chair would also like to thank Cllr Val Court for her time during the walk about to assess the asset register.

430 – 24/25 **PUBLIC SESSION–**

Two MOPs spoke about Planning Application DC/24/1018 and put forward their concerns and objections.

431-24/25 **DISTRICT AND COUNTY COUNCILLOR'S REPORT**

CCllr or DCllr arrived late in the meeting. CCllr Nigel Jupp sent his report in prior to the meeting and listed at the end of the minutes. CCllr NJ presented his report and took questions from the members. Members talked about the condition of the roads and potholes, Ragwort, and the state of the verges and danger to site lines. DCllr DL also presented his report which included thanks to the staff involved in the General Election, moving of HDC offices and Neighbourhood Wardens. He would like to set up a meeting with other councils with NHP Wardens. He sought approval from the members to set up this meeting.

432-24-25

### **REPORTS FROM REPRESENTATIVES**

Cllr DC mentioned that he met with the sub-contractor Streetlights, who were conducting a site survey on the parish council owned Streetlights the week of the 8<sup>th</sup> July. The survey will cover all lights, condition, and whether they can be changed to LEDs. As soon as the survey comes in the clerk will forward it to the councillors.

Cllr WB mentioned that he had attended the Carbon Busters meeting. Winners for the photograph competition were picked and will be listed in Link magazine.

434-24/25

### **PARISH PLAN**

Cllr DC presented the Parish Plan which had been presented at another Full Council meeting. Cllr DC made the corrects highlighted in that Full Council meeting. Cllr DC stated that the council will need to adopt the Parish Plan.

***It was Unanimously agreed that the council approve and adopt the Parish Plan.***

435-24/25

### **SPEED WATCH**

Cllr DC spoke to the members about the updates on Speedwatch. There will be Speedwatch sessions starting on the 22<sup>nd</sup> July for a duration of a week. He informed the members that on the 29<sup>th</sup> July, the rubber strips will go across the roads at a cost of £250.00. He mentioned that a further rubber strip exercise will be conducted when the schools return in September. Members of Speedwatch conducted a pedestrian survey and suggestions were made for further surveys on cycling and horse riders. Cllr WB suggested wildlife cameras would be good for gauging a week's footfall. Cllr SC had been asked to gather data from other Parish Council's SID's to help build a stronger case. Speedwatch have written to DCllr Nigel Jupp for his support and there is a public meeting set for the 10<sup>th</sup> September for Speedwatch to present the data. Speedwatch is hopeful that all the data and applications will be sent into WSCC Highways for mid-October.

436– 24/25

### **PLAYGROUND REPORT**

Cllr DC presented the report to council and sent it prior to the meeting. The clerk informed the council that she is still waiting for a response from Wicksteed. Cllr DC will also make contact with Wicksteed and show them the ROSPA report. The gate and post were done in the same week as the ROSPA report. Cllr VC also mentioned that she is waiting for the Cricket Club to come back to her in relation to levelling the ground within the playground. The Council accepted the report.

437 – 24/25

### **CO-OP OF COUNCILLORS**

The Clerk informed the council that one application for Councillor vacancy had come in. The application had been sent to the council prior to the meeting. The applicant spoke to the members. Members of the council asked questions.

***The council voted 4 for and 2 against. Cllr Stephanie Newell joined the council at 20.13pm and took her place at the table.***

Cllr DC mentioned that Link will be putting a half page in for councillor vacancies for August.

**One MOP left the meeting at 20.15pm**

## 438 – 24/25 PLANNING MATTERS –

PLANNING MATTERS	
NEW APPLICATIONS - Current Planning Applications to be considered for comment to Horsham District Council.	
Number	Applicant & Reason
DC/24/0882	<p>Proposal: Application to confirm the completion of the Tree House, linking bridge and nature viewing platform, on 27/07/2019 (Lawful Development Certificate - Existing) Site Address: Land Parcel at 518747 128789 Sedgwick Lane Horsham West Sussex</p> <p><b>Decision: The Parish Council objects to this planning application. The Council would like it noted that HDC originally refused this application under 25,26,30,32 of the HD Planning framework. The application was then subject to an enforcement notice which has does not appear to have been executed by HDC.</b></p>
DC/24/1008	<p>Proposal: Removal of Condition 2 of previously approved application DC/20/1851 (Demolition of existing timber garage and shed. Erection of No.2 double storey dwellings with associated parking and landscaping) Minor material amendments to the approved plans and design. Site Address: Coombe Cottage Church Road Mannings Heath</p> <p><b>Decision: The Parish Council objects to this planning application. The Council needs more information from the applicant. The application is lacking valuable information which would enable council in their comments or recommendations. The plans submitted to not show what the applicant is requesting re extension for the plant room</b></p>
S106/24/0005	<p>Proposal: Modification to S106 Legal Agreement 2369 (relating to DC/21/1978 and DC/18/1792) to amend the affordable housing contribution indexation start date. Site Address: Greats Ventors Development Site Coolhurst Close, Monks Gate</p> <p><b>Decision: The Council have no further comments or recommendations to make on this application.</b></p>
DC/24/0685	<p>Proposal: Raising of infill roof between house and garage and internal alterations. Site Address: 2 Forest Park, Litchborough House, Winterpit Lane. Mannings Heath</p> <p><b>Decision: The Council has no objection to this application</b></p>
DC/24/1041	<p>Proposal: Prior notification for the erection of a three-bay agricultural storage barn. Site Address: Nuthurst Farm, Nuthurst Street Nuthurst</p> <p><b>Decision: The Council has no objections to this application</b></p>
DC/24/1018	<p>Proposal: Change of use of land to a mixed use including settled gypsy accommodation site comprising 2No. pitches. Retention of existing hardstanding and proposed biodiversity enhancements. Site Address: Woodlands Farm, Broadwater Lane Copsale, West Sussex</p> <p><b>Decision: The Council have discussed and determined that the clerk will apply for an extension and put the application forward for the next planning meeting in September.</b></p>

**CCllr Nigel Jupp joined the meeting at 20.35pm**

**DCllr Dennis Livingstone joined the meeting at 20.41pm**

## One MOP left the meeting at 20.50pm

439-24/25

### FINANCE

- i) To **approve any payments** in the schedule of payments
  1. Louise Shaw Locum Clerk Services £1674.20  
***It was Unanimously agreed that the council approve and accept the Locum Clerk's Services.***
- ii) To **approve and sign the bank reconciliations for Feb and March 24, April, May and June 24**
- iii) To **approve** Annual Grant Payments  
The Councillors mentioned that there were outstanding grants which had not been paid due to the change over in banking. The Council approved and accepted the Grants and authorised Cllr DC and Cllr CK to pay the funds.  
Cricket  
Link  
Church Yard
- iv) To approve the placement of a commemorative bench on the village green and to approve the expenditure for installation.  
Cllr VC mentioned that an application for a bench had already been submitted and approved. The applicant is requesting that the council fund the installation of the bench.  
***It was Unanimously agreed that the council approve and the cost of installation.***

440-24/25

### STAFFING MATTERS

Cllr DC mentioned that he and two other Cllrs had held an interview but had had to wait until the deadline of the 15<sup>th</sup> July before a decision was made. Another application had been received before the deadline. The staffing committee due to be held for the 17<sup>th</sup> July has been postponed/cancelled. An interview had been arranged for the 24<sup>th</sup> July. Following the interview, the staffing committee will reconvene and make a recommendation to full council on the success appointment.

441 – 24/25

### MATTERS ARISING

The minutes from the Finance Committee held on the 10<sup>th</sup> July 24 will need to be presented for approval.

442-24-25

### DATE OF NEXT MEETING

The next meeting of Nuthurst Parish Council will be held on 18<sup>th</sup> September 2024, at Mannings Heath Village Hall, commencing at 7.30pm.

*Meeting closed to the public at 21.34hrs.*

431-24/25 County Councillor Report July 2024

**Highways** received more than 17,000 pothole reports in the first four months of 2024.

In 2023/24, the Operations team completed over 45,000 safety defect repairs, of which 29,661 were potholes (an increase of over 5,000 from the previous financial year) and 23,000 defect repairs in more rural areas, using the three Velocity Road Patchers, while also delivering proactive patching of 24,300m<sup>2</sup>.

Three main methods are used to repair potholes on our roads:

- **Sawn repairs** which involves cutting out the defective area of the highway to create solid edges around the pothole, breaking out the entire cut area to a solid base, sealing the area with a bituminous seal, then backfilling and compacting with the appropriate surfacing material. Sawn repairs are used in more urban, high-traffic areas.
- Unsawn repairs, which involve removing all failed material, sealing the area with a bituminous seal, then backfilling and compacting with the appropriate surfacing material. This repair type will only be used when a sawn repair is not practical and when a quick repair is needed to remove a safety issue, for example, large areas of the road have structurally failed.
- **Spray injection patching** which uses high velocity air to clear out any debris from the pothole before applying a coat of cold bitumen emulsion to provide a waterproof seal, followed by a mixture of aggregate and bitumen emulsion to form the repair before compacting the area down. Spray patching is used in rural areas to tackle both potholes and other areas where the road is showing signs of weakening.

Other activities are also delivered to manage carriageway deterioration:

- Small hand-patching resource, delivering high quality permanent sawn repairs up to 20sqm per site.
- Large hand-patching resource, delivering high quality permanent sawn repairs up to 100sqm per site.
- Large machine-patching resource, delivering high quality permanent sawn repairs up to 500sqm per site.

### **Community Food Hub**

Our West Sussex Recycle teams host seven Community Food Hubs, in collaboration with UKHarvest, once a month in each district and borough across the county. The Hubs are designed to reduce surplus food from suppliers that would otherwise go to waste. All residents are welcome to visit and fill a bag with rescued food for a suggested donation of £3.50. The Hubs also offer recipes and tips as well as host information stands on various subjects including waste prevention, wellbeing and citizens advice. Our nearest hub is located at Chanctonbury Leisure Centre, Storrington and is on every fourth Wednesday of the month from 10 to 11 am.

**Children's Vaccinations:** Public Health is keen that parents and carers ensure that their children are up to date with their routine vaccinations before they start school in the Autumn. Pre-school booster vaccinations will help to keep them protected against serious childhood diseases including measles and whooping cough (pertussis). Measles and pertussis cases are rising in England – all children are at risk if they are not fully protected.

**The Summer Reading Challenge** is beginning in our libraries from 13<sup>th</sup> July and children aged four to 11 can take part. The challenge is to choose and read some library books over the school holiday - the more they read, the more exciting rewards they will receive. Those who complete the challenge by Saturday 14 September are rewarded with a medal and certificate. There is even a Mini challenge for children under four.

**Knife Crime:** A new initiative is being introduced by the County Council's Early Help, Youth Justice and Children's Social Care teams and Sussex Police using headsets that are loaded with an immersive reality film that addresses issues around carrying knives and the potential tragic consequences, to educate young people in groups and schools.

**Holiday Activities and Food Programme:** During the school summer holidays this scheme will be available through over 60 different providers across West Sussex. It will deliver fun and exciting opportunities for children who are accessing benefits-related free school meals. Each session will include a free nutritious meal and all families attending will also be issued a voucher to claim free oral health products. More information on the website.

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