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Minutes of the Roads, Footpaths and Open Spaces Committee Meeting held at Copsale Village Hall on Wednesday 4<sup>th</sup> September 2024 at 8.30pm

**Present:** Cllr C Kenny (Chairman), Cllr W Bayley, Cllr V Court, Cllrs D Cotton (Vice Chairman), Cllr S Newell, Cllr S Catterall, Cllr K McGovern, District Councillor Dennis Livingstone.

**Apologies:** None

**Clerk:** Lisa Wilcock

There were 0 members of the public.

*Meeting commenced 2030hrs*

**OS35-24/25 Apologies for absence**

None.

**OS36-24/25 Declaration of Interests**

None.

**OS37-24/25 CHAIR'S ANNOUNCEMENTS**

Road progress -large potholes are being filled and Copsale Road has been resurfaced. Advice was still to ask all residents to continue to report potholes to WSCC along with the overgrown vegetation where it needs attention. Noted that advice was that landowners are now being charged if they do not cut back their owned vegetation. The Council have seen an increase in the number of deer wandering around the Parish and there is a need to provide better signage to warn motorists. A point was raised that the signs may not be effective, but it was **agreed** that the Clerk should write letter to WSCC. There was a report to the Council of a dog attack where the dog was taken to vets, the Clerk responded with advice from HDC as this is not a Parish Council matter.

**OS38-24/25 PUBLIC SESSION**

No public were in attendance.

**OS39-24/25 POT HOLES**

It was discussed that the potholes should still continue to be reported. It was agreed that Cllr Karen McGovern to supply the link to report pot holes on the Facebook site to allow residents to report the pot holes. **Action: Cllr K McGovern.**

**OS40-24/25 WINTERPIT LANE**

It was discussed that the former site of the telephone booth was being used as a layby/parking area in Winterpit Lane. Parking has increased and has now extended into the green space surrounding which is now causing an issue with the neighbouring houses trees. It was discussed that the drivers using it are local residents and a mobile takeaway van. Noted that Carbon Busters were available to plant wildflowers in area however the planting licence ran out in June 2024. It was **agreed** that a small group of Councillors to get together to have a look at the issue and recommend ideas back to Committee on how best to deal with the area.

Item carried to the next meeting.

- OS41-24/25 POSTS/BOLLARDS AT THE PLAYGROUND**  
 It was reported by a local resident that the posts in the playground need replacing. It was **agreed** that the Chairman will get costings for the posts that are required.  
 Item carried to the next meeting.
- OS42-24/25 HORSHAM FOOTPATH BRIDLEWAY/CYCLE WAY**  
 Noted that there was a meeting with WSCC Highways to establish a cycle route to Horsham via a route through Mannings Heath over to Sun Oak Farm then a bridleway. Noted that sections of the route would need to be regraded into a bridleway. It was **agreed** that Cllr S Catterall and Cllr S Newell will set up a meeting with WSCC Highways and the Footpath Ranger to discuss further.  
 Item carried to the next meeting.
- OS43 -24/25 STREET LIGHTING**  
 The recommendation was to change the streetlights to LED and to have a survey completed. The Clerk received a maintenance quotation from Streetlights Ltd which was received after the Agenda was released. It was **agreed** that this would be reviewed by members of the Finance Committee but to add it onto the full Council agenda for approval. Noted that one Streetlight in Goldings Lane had been replaced as its casing was hanging down. This work has been completed under the maintenance budget.  
**Action** Clerk to add the Streetlights Ltd quotation to full Council agenda.
- OS44 -24/25 TREE SURVEY**  
 Noted that at the last meeting Cllr Val Court was tasked with providing Council with a tree survey quotation. The quotation from Gale Tree Consultancy was received at a value of £475 plus VAT to assess all PC owned trees of a reasonable size and give a report. It was **agreed** to recommend this work to full Council.  
 It was RESOLVED to go ahead with the survey as 3 quotes were tried to be obtained and it was under £500, within the budget set aside of £2000. It was also **agreed** to replace the dead horse chestnut tree with a 3m replacement.  
**Action** Clerk to add to payment schedule for approval at full Council.
- OS45 -24/25 GRASS CUTTING SCHEDULE**  
 Noted that WSCC are responsible for the majority of the grass in the Parish on an as and when basis. Noted that a rural cut has been done and there has been one urban cut. Noted that the PC are not responsible for any grass cutting. Noted that due to wilding project, the extra cut previously received is now not required.
- OS46 -24/25 PLAYGROUND & SIGNAGE**  
 The playground has a couple of areas that are being currently monitored. Noted that there is a need for a maintenance program for the playground which Cllr Cotton will investigate. The signage for the playground is on order with Kangarooz Ltd, Clerk to contact them to find out what signs are being proposed.  
 Carry to the next meeting.
- OS47 -24/25 WSCC HIGHWAY**  
 Noted that the Speed watch campaign public meeting at Mannings Heath Village Hall on Tuesday 10<sup>th</sup> September. Noted that one road survey has been conducted with an average of 36mph on A281. A further survey is planned on Tuesday 16<sup>th</sup>. Noted that it was reported that speed rules on passing horses is set to changed. The Committee note that there are several parts of the Parish with overhanging vegetation and some gullies are still blocked with silt around the Cricket ground. Action Clerk to report this to WSCC portal (*report issued after the meeting reference 3281023*).

Meeting closed 2130hrs

Date of the next meeting. 2<sup>nd</sup> October 2024.

Signed..... Dated.....