



Lisa Wilcock, Clerk to Council  
Nuthurst Parish Council  
P O Box 1098  
Horsham  
West Sussex  
RH12 9YX

Email: [clerk@nuthurst-pc.co.uk](mailto:clerk@nuthurst-pc.co.uk)  
Website: [www.nuthurstparishcouncil.co.uk](http://www.nuthurstparishcouncil.co.uk)  
Contact Number: 07795 593369

Minutes of the Ordinary Parish Council Meeting held at Mannings Heath Village Hall on Wednesday 18<sup>th</sup> September 2024 at 7.30 pm.

**Present:** Cllrs D Cotton (Chairman), Cllr C Kenny (Vice Chairman), Cllr W Bayley, Cllr S Newell, Cllr K McGovern, County Councillor Nigel Jupp, District Councillor Dennis Livingstone.

**Apologies:** Cllr V Court and Cllr S Catterall.

**Clerk:** Lisa Wilcock

There were 9 members of the public.

*Meeting commenced 1930hrs*

443-24/25 **Apologies for absence**

It was RESOLVED to NOTE that apologies for absence were received from Cllr V Court and Cllr S Catterall.

444-24/25 **Declaration of Interests**

It was RESOLVED to NOTE that no declarations of interest, as defined under the Localism Act 2011 and the Parish Councils Code of Conduct, were made.

445-24/25 **APPROVAL OF THE MINUTES OF THE FULL COUNCIL MEETING-**

The Minutes of the Full Council meeting dating on the 17<sup>th</sup> July 2024 were accepted and approved as a true record of the meeting, ***It was agreed that the chair of the meeting duly signed the minutes of the meeting held on the 17<sup>th</sup> July 2024 as a true and accurate record.***

446-24/25 **COMMITTEE MINUTES/REPORTS**

The Minutes of the Planning Committee Meeting dating on the 4<sup>th</sup> September 2024 and the Roads, Footpaths and Open Spaces Meeting dating on 4<sup>th</sup> September 2024 were accepted and approved as a true record of the meeting, ***It was agreed that the chair of the meeting duly signed the minutes of the meetings held on the 4<sup>th</sup> September 2024 as a true and accurate record.***

447-24/25 **PUBLIC SESSION**

A member of the public representing residents living near to Woodlands Farm made a representation on Agenda item 6.1. Noted that the applicant has appeared to have played the system as HDC and Planning Inspectorate should have ended the planning permission for good in 2021. Noted that the application was lacking in appropriate details and accuracy, the application breaches water neutrality and the water collection proposed will not sustain the build, there is no access to local infrastructure and amenities, the site access is off a narrow lane and is far from local shops and schools. Noted that there has been waste kept on site which appears to be of imported rubble, this has in turn affected the flora and fauna of the site which has now been lost and with its deciduous screening will soon become an eyesore.

**PLANNING**

**New applications** – to consider the following planning applications:

DC/24/1018 - Woodlands Farm Broadwater Lane Copsale West Sussex RH13 6QW  
Change of use of land to a mixed use including settled gypsy accommodation site comprising 2 no. pitches. Retention of existing hardstanding and proposed biodiversity enhancements.

A vote was taken 4 in favour, 1 against.

It was **RESOLVED** – the Parish Council objects to this application on the following grounds:-

- is not within the NPPF
- outside existing settlement
- it is not included as part of the made Neighbourhood Plan
- Water neutrality has not been adhered to and the sums do not add up
- it is remote from shops or other facilities
- entrance into the farm is on a very dangerous bend and is not suitable for the application
- the application for accommodation does not support agricultural need or other countryside activity
- the Parish Council does not believe this application constitutes a gypsy site

**DC/24/1309 4 Lime Kiln Road, Mannings Heath, West Sussex RH13 6JH.** Erection of single storey side and rear extension, conversion of garage into habitable living space and alterations to fenestration. Unanimous.

It was **RESOLVED** no objection to this application.

**DC/24/1293 5 The Grange Broadwater Lane Copsale West Sussex RH13 6QW.** Erection of timber garden shed and metal framed greenhouse. (Retrospective).

It was **RESOLVED** no objection to this application.

**DC/24/1280 3 The Grange Broadwater Lane Copsale West Sussex RH13 6QW.** Erection of timber garden shed and pergola to the north of the property. (Retrospective)

It was **RESOLVED** no objection to this application.

*Noted 6 members of public left the meeting.*

**REPORTS FROM OTHER AUTHORITIES**

**District Councillor Dennis Livingstone provided an update on District Council business:**

- Capitol Theatre revamp stage 3 plans and designs are developed, and the architects are going through a pre application for planning advice, to include re-configuration of entrance and air source heat pumps. Theatre will close after the pantomime season for at least one year.
- State pension - the Government has taken away winter fuel allowance to most pensioners. Please check [www.gov.uk/pensioncreditcalculator](http://www.gov.uk/pensioncreditcalculator) to see if you qualify for a winter fuel payment and possibly an extra £3900 per year in benefits.
- All members of the public are asked to look out for our pensionable age neighbours. HDC do not want to see someone making a choice so call HDC or CAB for advice.
- HDC are inviting people to share thoughts on outdoor space, there are focus groups and youth forums see if outside space meets need for teenage boys and girls. In our Parish we have the Cricket Club but what else is there and do we need to provide extra provision for this.

**County Councillor Nigel Jupp provided an update on County Council business:**

*Noted this was taken out of order of the agenda due to a clash of meetings at 2030hrs.*

Pleased to see roadworks have been done and potholes have been done.

- Goldings Road is a bit better but not totally satisfactory and works have been carried out there and is better than it was.
- Broadwater Lane vegetation overgrowing was reported – Highways visited the area and written to the Clerk to say no further works are required but it is still being monitored.

- Following the Speed awareness meeting there is a call for more Beware of Deer signage is there anything that needs to be reported to the County Council. Deer are throughout the village. It was agreed that Cllr S Newell to mark out certain areas which are of concern.
- Noted there is a Highways Winter Preparedness meeting on 7<sup>th</sup> October 2024 at 11.30am.

450-24/25

**REPORTS FROM REPRESENTATIVES**

It was RESOLVED to appoint Cllr S Newell and the Footpaths and Bridleways representative.

451-24/25

**VILLAGE GREEN AND PLAYGROUND**

It was RESOLVED to NOTE the playground report. Cllr C Kenny and Chairman are going to look at any cracks in the wood to see what is needed. Noted there is a cap missing off the top. Clerk to write to Wicksteed what is required for regular maintenance.

452-24/25

**SPEED WATCH**

It was RESOLVED to NOTE the Speed Watch reported. The public meeting was held on 10<sup>th</sup> September 2024. Next steps are:

- new rubber strips are in place
- the application must be submitted by the PC and will be approved at a full Council
- a 60mph reducing to 40mph and this will phase II of the Speed Watch campaign.

*One member of public left the meeting.*

453-24/25

**TREE SURVEY**

It was RESOLVED to **approve** the payment of £570.00 for Tree Survey as recommended at Roads, Footpaths and Opens Spaces Committee on 4<sup>th</sup> September 2024.

454-24/25

**PROPOSED NEW NPPF CONSULTATION**

It was RESOLVED to approve the response to the NPPF consultation as distributed in advance of the meeting. It was agreed that final extra comments will be added by the Clerk who will submit the representation before the deadline 24<sup>th</sup> September 2024.

455-24/25

**STREETLIGHTS**

It was noted the Goldings Lane streetlight lamp has been repaired and changed to LED. The residents are very happy with the new lights.

It was **RESOLVED** to agreed that Cllr K McGovern will adjust the streetlights report to make it accurate. This item will be carried to the next meeting.

It was **RESOLVED** to note the report on the costs to change the streetlights to LED's. This item will be carried to the next meeting.

It was **RESOLVED** to consider the maintenance agreement from Streetlights Ltd at the next meeting This item will be carried to the next meeting.

456-24/25

**FINANCE**

It was **RESOLVED** to **approve** the Reconciliation, cashbooks report for month of August.

It was **RESOLVED** to **approve** Scribe software as the new Parish Council financial software going forward.

It was **RESOLVED** to **approve** the schedule of payments.

It was **RESOLVED** to **note** the audit action points which are now completed. Clerk to inform Mark Mulberry of Mulberry and Co.

457-24/25

**MATTERS ARISING**

Cllr C Kenny – change email addresses to .gov.uk for the Parish Council and all Councillors.

458-24/25

**DATE OF NEXT MEETING**

It was **RESOLVED** to **NOTE** the next meeting of will be held on 16<sup>th</sup> October 2024, at Mannings Heath Village Hall, commencing at 7.30pm.

*Meeting closed 2137hrs*

Signed..... Dated.....