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You are hereby summoned to attend a meeting of Nuthurst Parish Council that will take place on Wednesday 16th October 2024, at Mannings Heath Village Hall, at **7.30pm**.

Clrs: Mr D Cotton (Chair), Mrs K McGovern, Mrs S Newell, Mrs V Court, Mr C Kenny, Mr S Catterall, Mr W Bayley.
 Lisa Wilcock, Clerk to the Parish Council
 10th October 2024

AGENDA

1.	ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors.	Clerk
2.	DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result.	All
3.	CHAIRMAN’S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. (NOTE: decisions cannot be made under this item it is for information only)	Chairman
4.	PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda. Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment.	Public
5.	MINUTES OF PREVIOUS MEETING - to approve the Minutes of the previous meeting held on 17 th September 2024. (Document 1)	All
6.	PLANNING – to agree responses to the following planning applications. None.	All
7.	REPORTS FROM OTHER AUTHORITIES – to receive verbal reports from County and District Councillor.	Clrs N Jupp & D Livington
8	WARDENS – to review the attached proposal and discuss. (Document 2)	Cllr S Newell
9.	ROAD SIGNAGE – minute reference NPC full Council 449-24/25 to consider report provided by Cllr Newell and agree further actions. (Document 3 and Document 4)	All
10.	WSCC HIGHWAYS CONSULTATION – to consider a response to the West Sussex Highway Network Management Plan and to agree 2 Councillors to submit a response via the Clerk in time for the 30 th October 2024 deadline. (Document 5 , Document 6)	All
11.	REPORTS FROM REPRESENTATIVES – to receive any updates from Councillors.	All
12.	VILLAGE GREEN AND PLAYGROUND – i) to accept the playground report. (to follow) ii) to consider the purchase of bollards as recommended by Footpaths and Open Spaces Committee meeting 2 nd October 2024. (Document 7)	Cllr C Kenny Chair
13.	REPLACEMENT TREE – to note a member of the public reported a damaged tree outside the shop. To receive a recommendation from the Parish tree wardens, item to be deferred to Roads, Footpaths and Open Spaces Committee for project completion. (Document 8)	Cllr C Kenny Chair

14.	SAFETY – to consider the purchase of Hi-Vis for the Councillors and the Tree Wardens as recommended by Footpaths and Open Spaces Committee 4 th October 2024. (Document 9)	Cllr S Newell
15.	STREETLIGHTS MAINTENANCE CONTRACT – to consider the contract (£1197 per annum) as recommended by the Finance Committee and Road, Footpath and Open Spaces Committee. (Document 10 , Document 11)	Cllr S Catterall
16.	FINANCIAL – as follows i) To accept the end of year External Auditor Report. (Document 12) ii) To accept the letter to Clerk from External Auditor. (Document 13) iii) To accept the invoice from the External Auditor. (Document 14) iv) To accept the Internal Auditor engagement. (Document 15) v) To note all internal audit actions are now complete and sent to the internal auditor. vi) To approve the Nat West bank reconciliations for September. (Document 16) vii) To approve the Nat West bank transactions for September. (Document 17) viii) To note the budget report. (Document 18) ix) To note all Nat West Bankline signatories are approved and implemented. x) To note the CIL reports October 2024. (Document 19 , Document 20 , Document 21 , Document 22) xi) To approve the schedule of payments for October. (to follow)	All
17.	MATTERS ARISING - For councillors to raise anything they would like to place on the agendas for the next meeting.	All
18.	DATE OF THE NEXT MEETING – 20 th November 2024.	All

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.