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You are hereby summoned to attend a meeting of Nuthurst Parish Council that will take place on Wednesday 20th November 2024, at Mannings Heath Village Hall, at **7.30pm**. For all Agenda documents [click here](#).

Cllrs: Mr D Cotton (Chair), Mrs K McGovern, Mrs S Newell, Mrs V Court, Mr C Kenny, Mr S Catterall, Mr W Bayley.

Lisa Wilcock, Clerk to the Parish Council

14th November 2024

AGENDA

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| 1. | ATTENDANCE AND APOLOGIES FOR ABSENCE – to receive and approve apologies for absence from councillors. | Clerk |
| 2. | DECLARATIONS OF INTEREST - to receive any declarations of interest as defined under the Localism Act 2011 and the Parish Council Code of Conduct and consider any requests for dispensations as a result. | All |
| 3. | CHAIRMAN’S ANNOUNCEMENTS - to receive any announcements or items for information which the Chairman wishes to bring to the attention of the Council. (NOTE: decisions cannot be made under this item it is for information only) | Chairman |
| 4. | PUBLIC SESSION - to receive any comments from members of the Public on items on the agenda. Please note that individual comments must not exceed 2 minutes. Once the public session is completed, members of the public are welcome to remain for the rest of the meeting but there is no opportunity for further comment. | Public |
| 5. | MINUTES OF PREVIOUS MEETING - to approve the Minutes of the previous meeting held on 16 th October 2024. | All |
| 6. | <p>PLANNING – to agree responses to the following planning applications.</p> <p>i) DC/24/1688 - Stone Cottage Winterpit Lane Mannings Heath West Sussex RH13 6LZ Surgery to 1x Magnolia <i>Recommendation from Tree Wardens – no objection.</i></p> <p>ii) DC/24/1694 - Ghyll House Farm, Limekiln Farm Broadwater Lane Copsale West Sussex RH13 6QW Non Material Amendment to previously approved application DC/23/1325 (Construction of a stable block with associated storage and staff room facilities. Construction of machinery/hay storage barn and a water borehole plant room. Construction of a sand school) for the stable block to be turned 90 degrees to face south-west, the pond to be moved 10 metres, and the plant room to be re-positioned over water borehole.</p> <p>iii) DC/24/1679 - The Lodge Polecat Lane Copsale West Sussex RH13 9DJ Application to confirm the continuous use of a holiday let as an occupied dwelling for a period in excess of ten years (Lawful Development Certificate - Existing).</p> <p>iv) DC/24/1585 - St Andrews Church Of England Primary School Nuthurst Street Nuthurst West Sussex RH13 6LH Erection of a single storey extension to school building and replacement of pre-fabricated nursery building.</p> | All |

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| | v) DC/21/1548 - Stakers Gill Stud Stakers Lane Southwater Horsham Removal of Condition 4 of previously approved application DC/21/1230 (Erection of a log cabin for rural worker) relating to rainwater harvesting. | |
| 7. | REPORTS FROM OTHER AUTHORITIES – to receive verbal reports from County and District Councillor. | Cllrs N Jupp & D Livington |
| 8 | WARDENS – to receive an update on the proposed Zoom meeting with other Parishes on the proposed shared Warden service. | Cllr S Newell |
| 9. | SPEEDWATCH APPLICATION – to approve the final draft of the Speedwatch application and to agree submission of form to the County Councillor Nigel Jupp for approval and to WSCC for the application to be processed. | All |
| 10. | SOUTHERN WATER CONSULTATION – to consider a response to the Southern Water Consultation. | All |
| 11. | CARBON BUSTERS – to receive the minutes from 11 th November 2024 and to agree a representative(s) to attend future meetings. | All |
| 12. | VILLAGE GREEN AND PLAYGROUND – i) to accept the playground report. (to follow) ii) to consider recommendation at Roads Footpaths and Open Spaces Committee to approve payment for replacement signage at a cost of £575 ex VAT. | Cllr C Kenny Chair |
| 13. | STREETLIGHTS – to consider recommendation at Roads Footpaths and Open Spaces Committee to approve payment for streetlight repair at a cost of £1050 ex VAT. | Cllr C Kenny Chair |
| 14. | REPORTS FROM REPRESENTATIVES – to receive any updates from Councillors. | |
| 16. | FINANCIAL – as follows i) To accept the Interim Auditor Report. ii) To accept the invoice from the Internal Auditor. iii) To approve the Nat West bank reconciliation for October. iv) To approve the Nat West bank transactions for October. v) To consider and approve the budget FY25-26. vi) To accept Local Government Services, Pay Agreement 24/25, Clerk contract. vii) To approve the schedule of payments for November. (to follow) | All |
| 17. | POLICIES To adopt an updated Financial Regulations Policy as per recommendation by internal auditor. | All |
| 18. | MATTERS ARISING - For councillors to raise anything they would like to place on the agendas for the next meeting. | All |
| 19. | MEETING DATES i) To note the date of the next meeting is 21 st January 2025. ii) To approve meeting dates to May 2025. | All |

Circulation: All Parish Councillors Members of the public should be aware that being present at a meeting of the Council or one of its Committees or sub-Committees will be deemed as a person having given consent to being recorded (photographed, film or audio recording) at the meeting by any person present.