

Nuthurst Parish Council Budget for Approval November 2024

**Community Facilities**

| Code Title                    | FY24-25         |               |          | FY25-26         | COMMENTS       |
|-------------------------------|-----------------|---------------|----------|-----------------|----------------|
|                               | Budget          | Actual        | Forecast | Budget          |                |
| 33 Parish Website Hosting     | 380.00          |               |          | 0.00            | Included in IT |
| 34 Play Equipment Maintenance | 1,000.00        |               |          | 1,000.00        |                |
| 35 Tree Survey                | 2,000.00        |               |          | 0.00            | Every 3 years  |
| 36 Tree Work                  | 2,000.00        |               |          | 2,000.00        |                |
| 53 Defrib                     | 750.00          | 815.35        |          | 750.00          |                |
| <b>SUB TOTAL</b>              | <b>6,130.00</b> | <b>815.35</b> |          | <b>3,750.00</b> |                |

**EMR**

| Code Title                         | Budget            | Actual | Forecast | Budget            | COMMENTS   |
|------------------------------------|-------------------|--------|----------|-------------------|--|
| 42 EMR - Clerks Gratuity (Pension) | 1,000.00          |        |          |                   |  |
| 43 EMR - Elections                 | 4,500.00          |        |          | 2,500.00          |  |
| 44 EMR - Budget Contingency        |                   |        |          |                   |  |
| 45 EMR - Reserves Policy           | 4,000.00          |        |          |                   |  |
| 46 EMR - CIL                       | 97,403.00         |        |          | 97,403.00         |  |
| 47 EMR - CIL Net Transfers         |                   |        |          |                   |  |
| 48 EMR - Heartbeat                 |                   |        |          |                   |  |
| 49 EMR - New Children's Playground |                   |        |          |                   |  |
| 55 EMR - Legal Fees                | 2,000.00          |        |          |                   |  |
| EMR - Streetlight LED Upgrade      |                   |        |          | 7,000.00          | 2 Year project to upgrade old lighting to LED. Estimate as per |
| EMR - Neighbourhood Plan Update    |                   |        |          | 2,000.00          |  |
| <b>SUB TOTAL</b>                   | <b>108,903.00</b> |        |          | <b>108,903.00</b> |  |

**Environmental Services**

| Code Title         | Budget        | Actual | Forecast | Budget        |
|--------------------|---------------|--------|----------|---------------|
| 31 Grass Cutting   | 200.00        |        |          | 200.00        |
| 32 Winter Gritting | 400.00        |        |          | 200.00        |
| <b>SUB TOTAL</b>   | <b>600.00</b> |        |          | <b>400.00</b> |

**General Fund**

| Payments                |               |        |          |               |
|-------------------------|---------------|--------|----------|---------------|
| Code Title              | Budget        | Actual | Forecast | Budget        |
| 24 Chairmans Allowance  | 250.00        |        |          | 250.00        |
| 25 Councillors Expenses | 50.00         |        |          | 400.00        |
| <b>SUB TOTAL</b>        | <b>300.00</b> |        |          | <b>650.00</b> |

**Grants**

| Payments             |                 |                 |          |                 |
|----------------------|-----------------|-----------------|----------|-----------------|
| Code Title           | Budget          | Actual          | Forecast | Budget          |
| 26 Nuthurst CC       | 1,000.00        | 1,000.00        |          | 1,000.00        |
| 27 St Andrews PCC    | 400.00          |                 |          | 400.00          |
| 28 The Link Magasine | 432.00          | 432.00          |          | 480.00          |
| 29 Copsale Hall      | 300.00          |                 |          |                 |
| 30 Other Grants      | 1,500.00        | 200.00          |          | 1,500.00        |
| <b>SUB TOTAL</b>     | <b>3,632.00</b> | <b>1,632.00</b> |          | <b>3,380.00</b> |

**Income**

| Payments         |        |        |          |
|------------------|--------|--------|----------|
| Code Title       | Budget | Actual | Forecast |
| 39 Precept       |        |        |          |
| 40 Bank Interest |        |        |          |
| 41 VAT Refund    |        |        |          |

52 Bank reward  
54 CIL

**SUB TOTAL**

**Locum Clerk**

|                  |                 | Payments         |          |             |
|------------------|-----------------|------------------|----------|-------------|
| Code Title       | Budget          | Actual           | Forecast |             |
| 50 Locum Clerk   | 6,384.00        | 15,137.70        |          | 0.00        |
| <b>SUB TOTAL</b> | <b>6,384.00</b> | <b>15,137.70</b> |          | <b>0.00</b> |

**Maintenance**

|                                     |                 | Payments        |          |                 |  |
|-------------------------------------|-----------------|-----------------|----------|-----------------|--|
| Code Title                          | Budget          | Actual          | Forecast |                 |  |
| 21 Energy                           | 3,500.00        | 1,807.76        |          | 4,600.00        | Based on variable tariffs since Mav and 5% allowance for inflation |
| 22 Streetlight Repairs              | 2,000.00        | 350.00          |          | 2,000.00        |  |
| 37 General Maintenance Within the P | 1,500.00        | 358.00          |          | 1,500.00        |  |
| <b>SUB TOTAL</b>                    | <b>7,000.00</b> | <b>2,515.76</b> |          | <b>8,100.00</b> |  |

**Office Administration**

|                                   |                 | Payments        |          |                 |                                   |
|-----------------------------------|-----------------|-----------------|----------|-----------------|-----------------------------------|
| Code Title                        | Budget          | Actual          | Forecast |                 |                                   |
| 3 Postage                         | 50.00           | 396.00          |          | 400.00          | PO Box Number Rental              |
| 4 Telephone Fax Internet          | 320.00          | 105.71          |          | 320.00          |                                   |
| 5 Office Allowance                | 350.00          |                 |          | 350.00          |                                   |
| 6 Travel                          | 300.00          |                 |          | 0.00            |                                   |
| 7 Stationary                      | 200.00          | 167.50          |          | 200.00          |                                   |
| 8 Photocopy Toner/Ink Supplies    | 350.00          |                 |          | 350.00          |                                   |
| 9 Other Equipment and Maintenance | 250.00          |                 |          | 250.00          |                                   |
| 10 Payroll Administration         | 100.00          | 29.68           |          | 150.00          |                                   |
| 11 Domain Name                    | 12.00           |                 |          | 12.00           |                                   |
| 12 Software Licenses              | 1,000.00        | 175.00          |          | 1,200.00        | MS Office. Scribe & Parish Online |
| 13 IT Support & Web-hosting       | 200.00          | 198.00          |          | 1,600.00        |                                   |
| 14 Accountancy Annual Support     | 145.00          | 1,181.00        |          | 0.00            |                                   |
| 15 GDPR Audit and Data Controller | 150.00          |                 |          | 150.00          |                                   |
| <b>SUB TOTAL</b>                  | <b>3,427.00</b> | <b>2,252.89</b> |          | <b>4,982.00</b> |                                   |

**Other Administration**

|                       |                 | Payments        |          |                 |   |
|-----------------------|-----------------|-----------------|----------|-----------------|---|
| Code Title            | Budget          | Actual          | Forecast |                 |   |
| 16 Hall Hire          | 500.00          | 430.50          |          | 800.00          | Increased in line with actuals to date  |
| 17 Insurance          | 1,600.00        | 1,655.28        |          | 2,000.00        | Anticipated 20% rise in insurance costs |
| 18 Subscriptions      | 800.00          | 829.35          |          | 1,150.00        | Includes Village Hall A.I.R.            |
| 19 Audit Fees         | 800.00          | 211.25          |          | 800.00          |   |
| 20 Legal Fees         |                 | 350.00          |          |                 |   |
| 23 Street Lights New  |                 |                 |          |                 | Paid from reserves                      |
| 38 Budget Contingency | 2,160.00        |                 |          | 1,014.00        |   |
| 51 Training           | 600.00          | 190.00          |          | 600.00          |   |
| <b>SUB TOTAL</b>      | <b>6,460.00</b> | <b>3,666.38</b> |          | <b>6,364.00</b> |   |

**Salaries and Benefits**

|                  |                  | Payments       |          |                  |  |
|------------------|------------------|----------------|----------|------------------|--|
| Code Title       | Budget           | Actual         | Forecast |                  |  |
| 1 Clerks Salary  | 23,583.33        |                |          | 27,882.00        | As per contract plus 1 grade increase for CILCA + 3% allowance |
| 2 Clerks Pension |                  | -585.74        |          | 1,992.00         | 8% of salarv. as per contract                                  |
| <b>SUB TOTAL</b> | <b>23,583.33</b> | <b>-585.74</b> |          | <b>29,874.00</b> |  |

**Summary**

|         |                  |                  |  |                   |      |
|---------|------------------|------------------|--|-------------------|------|
| TOTAL   | 166,419.33       | 25,434.34        |  | <b>166,403.00</b> |      |
| PRECEPT | <b>57,516.33</b> | <b>25,434.34</b> |  | <b>57,500.00</b>  | 0.00 |