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Minutes of the Roads, Footpaths and Open Spaces Committee Meeting of Nuthurst Parish Council held at Copsale Village Hall on Wednesday 2nd October 2024 to commence no earlier than 7.45pm.

Present: Cllr C Kenny (Chairman), Cllr V Court, Cllr D Cotton (Vice Chairman), Cllr S Newell, Cllr S Catterall, District Councillor Dennis Livingstone.

Apologies: Cllr K McGovern and Cllr W Bayley.

Clerk: Lisa Wilcock.

There were 3 members of the public.

Meeting commenced 2000hrs

OS48-24/25 Apologies for absence

It was RESOLVED to accept apologies from Cllr K McGovern and Cllr W Bayley.

OS49-24/25 Declaration of Interests

No declarations of interest were made.

OS50-24/25 CHAIR'S ANNOUNCEMENTS

No announcements were made.

OS51-24/25 PUBLIC SESSION

No comments were made.

OS52-24/25 MINUTES OF PREVIOUS MEETING – it was RESOLVED to note the Minutes of the previous meeting as approved at full Council.

OS53-24/25 PLAYGROUND

POST AND BOLLARDS – the Council considered and discussed to agree the costs of replacement posts for the playground. Cllr D Cotton displayed the choices to Council. 1. **Wooden posts** 45cm tall, 10 posts required with reflectors £140 including VAT plus installation noted there is a spike to push them down into the ground. 2. **Round concrete balls** can have spikes underneath for installation 30cm circumference no reflectors £28 plus VAT each with £95 delivery, total cost £400. 3. **Black and White plastic posts** with white reflectors £18 each but will need cementing into the ground as they do not have spikes. They can be driven over, and they pop back up 85cm tall. Cllr D Cotton has spoken with a near resident who is happy with them. It was proposed to use **wooden posts** which are 45cm tall as they are more attractive and are harder to remove. It was RESOLVED to order 10 wooden posts and install them into the playground area. This is to be recommended to full Council.

SIGNAGE – The wooden signs in the playground need replacement. The Clerk contacted the supplier in Warnham to discuss options and the signs were recommended to be made of polycarbonate type material however the wording and font and size need to be confirmed, then the Clerk will obtain a quotation and have a proof for approval. It was RESOLVED to check the wording of the signs and come back to the Clerk. Item carried to the next meeting.

- OS54-24/25 WINTERPIT LANE** – The Clerk updated the Council following her email to WSCC. There it no enforcement that can be placed on the cars parking on the verge but WSCC would survey the trees to see if they would receive damage. It was raised that there is significant overgrown vegetation from Heath Close to the Oak trees where the cars are parking. It was RESOLVED to contact WSCC Highways to discuss the option of a tree survey and to report the issue of overgrown vegetation.
- OS55-24/25 HORSHAM FOOTPATH/BRIDLEWAY/CYCLEWAY** – a draft email has been agreed to be sent from Cllr S Catterall and Cllr S Newell regarding the cycleway idea to connect Mannings Heath to Horsham. It was noted that District Councillor Dennis Livingstone gave the contact details for Mr Eagle WSCC who heads up the Transport Plan. He has spoken to Mr Hemmings about the process - there will a transport plan, then a feasibility study and then proposed funding for the study and then project itself. Item carried to the next meeting.
- OS56 -24/25 STREET LIGHTING** – It was noted that Cllr K McGovern is updating the inventory the Council owned streetlights. The Council considered a maintenance quotation of £1197.00 from Streetlights Ltd. It was **agreed** to wait for the updated report from Cllr K McGovern, go back to Streetlights to get a more specific contract and to include a budget for this proposed spend. It was RESOLVED to recommend to full Council to go ahead with the maintenance contract subject to a review of contract wording and the streetlights reports. Actions: add EMR to budget for prospective LED update, adjust budget to include the maintenance contract, adjust budget to a possible increase in electricity costs. Action Clerk to find out when the electricity contact expires.
- OS57 -24/25 TREE SURVEY** – the appointed contractor for the tree survey will commence work in early November. It was agreed that the report will be sent to the tree wardens for their comment it was noted that the tree wardens would like to be involved with the scoping of works for the survey in future, it was noted that the contractor has worked in the village for some years preparing the report. It is expected that some work on the trees around the cricket club will need some surgery. Carried to next meeting.
- OS58 -24/25 WSCC HIGHWAYS/HDC REPORTS –**
- a) **Broadwater Lane** - WSCC Highways reviewed the report made by Council and it was agreed tis was not acceptable. The foliage has overgrown to make it a single lane road which is causing cars to have to stop to let each other pass, also larger vehicles are travelling down the centre of the lane to avoid scrapping on the branches. It was **agreed** to write back to WSCC to invite the Project Manager Nick DaSouza for his review of the foliage and the issues in Winterpit Lane.
 - b) **Footpath between Timbers and Gaggelwood** – noted the footpath is overgrown with nettles and needs to be cut back.
 - c) **Damaged Plaque on Fingerpost** – it was reported to the Clerk that the plaque in front of the road direction signs in Mannings Heath village next to the shops had been accidentally cut by the grasscutters. It was noted that the plaque has now been fixed and replaced. Item is now closed.
 - d) **Overgrown vegetation** in the Parish – the issue in the parish Sedgwick Lane, Polecat Lane, Bar Lane are all overgrown. Clerk to contact the WSCC Project Manager as agreed. It was proposed that a flyer for residents to alert them to who is responsible for overgrown vegetation should be put together. The first draft of the flyer was distributed in advance of the meeting. It was RESOLVED to reword the flyer and then to agree where it will be published. Carried to next meeting.
 - e) **Dun Horse bins** – a report of bins being left out obscuring drivers vision. Clerk reported this to HDC who confirmed they have contacted the refuse workers to ask them to wheel the bins back to the bin shed. Clerk asked for this to be monitored for now and to report back. Carried to the next meeting.
- OS59 -24/25 SAFETY WEAR** – It was proposed to purchase hi-vis jackets for Councillors to wear with the logo on the hi-vis with a tree warden version for the tree wardens. It was RESOLVED to make a recommendation to Council to purchase 5 each of all 3 sizes with wording on the back.
- OS60 -24/25 MEMORIAL BENCH** – the memorial bench has been delivered and is due to be delivered this week. Installation is free of charge expect for materials. Carried to next meeting.
- OS61- 24/25** To note the date of the next meeting Wednesday 6th November 2024.

Meeting closed 2118hrs

Signed..... Dated.....