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Minutes of the Roads, Footpaths and Open Spaces Committee Meeting of Nuthurst Parish Council held at Copsale Hall on Wednesday 4th December 2024 to commence no earlier than 7.45pm.

Present: Cllr C Kenny (Chairman), Cllr V Court, Cllr S Catterall, Cllr K McGovern

Apologies: Cllr D Cotton, Cllr W Bayley, District Councillor Dennis Livingstone.

Clerk: Lisa Wilcock.

There were 6 members of the public.

Meeting commenced 1952hrs

OS77-24/25 Apologies for absence

It was RESOLVED to accept apologies from Cllr D Cotton, Cllr S Newell, Cllr W Bayley, District Councillor Dennis Livingstone.

OS78-24/25 Declaration of Interests

No declarations of interest were made.

OS79-24/25 CHAIR'S ANNOUCEMENTS

- Nuthurst society board fell over and has been reported. Bar Lane flooding was coned off, but the signs were thrown into the verge. Chairman put the signs on their side because of the storm. Pole Cat Lane dead tree reported last April to WSCC Highways who sent an employee up and they marked the tree with a red cross. This has since been chased several times. The storm caused the tree to fall and there is damage to the neighbours fence. Broadwater Lane shut because of roadworks but you can get into Sedgwick Lane, Copstaple Lane is closed. Clerk to make WSCC aware of the issues raised.

OS80-24/25 PUBLIC SESSION

- Parking at St Andrews School – Residents want to engage with the school. It was reported to council that on a non-school day there are 3 cars on Nuthurst Street and none in Harriots Close. On a school day 15 cars are parked on Nuthurst Street. During school drop off and collection 57 on Nuthurst Street, 16 in Harriots Close and 24 in the allotment car park and the school bus arrives. 95 extra vehicles need somewhere to park. 500 yards away there is a slight curve in road that makes it impossible so see to the end so drivers cannot be sure they can drive passed the parked cars. Neighbours did have a working party before in 2016/17. School capacity of 150 but a new staff room was reconfigured and a 6th classroom was arranged and there are now 166 pupils. They are plans for a 7th classroom for the school and the play area is for the new reception class. Total projected number is 210. There used to be 2 school buses that used to be free. Currently there is no safe route to this school. MOP referred to the Governors minutes where there is a marketing drive to attract non-catchment children as there are not enough within their ward.

- A MOP raised the issue of the bus stop in Monks Gate which is a request stop, with poor visibility and overgrown vegetation. The school bus drops off school children who then must cross the A281 to reach a footpath which is also hazardous. John Milne MP has been approached regarding the issue and has referred the MOP to the parish council. Noted that there was a survey of the bus stop earlier in the year which was reported to council as inaccurate. After a conversation with the Clerk the new speed reduction application was welcomed but did not improve the situation due to the length of time the process takes. Noted that there is also a process to install SIDs along that stretch of road but a request for signage was made by the MOP. Clerk to inform John Milne MP of the issues raised and the actions the council are taking under their remit.
- Noted the Tree wardens want sight of the tree survey.

Note all Agenda paperwork is published as part of the agenda on the website.

- OS81-24/25 MINUTES OF PREVIOUS MEETING** – It was RESOLVED to approve the minutes of the last meeting on 6th November 2024 the Chairman signed the minutes.
- OS82-24/25 PLAYGROUND**
- POST AND BOLLARDS – carried to next meeting.
 - SIGNAGE – It was RESOLVED to accept the proofs with the following amendment. ‘Machines’ on large sign. No capital M on ‘Must’. ‘Any’ second line down. Second paragraph, ‘Safety’. Third paragraph new line remove to make it tidies. Changes are to be issued by the Clerk and final proofs will be sent to Cllr V Court for final approval before sign is ordered.
 - MAINTENANCE – item to be carried to the next meeting.
- OS83-24/25 WINTERPIT LANE** – Cllr S Catterall last time meeting agreed speak to the owner of the van. Tried on several occasions to find it there and have not succeeded but a red and blue car are there. Carried to next meeting.
- OS84-24/25 HORSHAM FOOTPATH/BRIDLEWAY/CYCLEWAY** – Cllr S Catterall and Cllr S Newell walked the routes along A281 and then to Hampers Lane. Next step to speak to the landowners where footpath goes to gauge their point of view and arrange a meeting. Nigel Bird WSCC is helping and provided the title deed numbers of the landowners. Clerk to write to each landowner. Carried to the next meeting.
- OS85 -24/25 STREET LIGHTING** – The Clerk has updated the UMS certificate and a quote for a new supplier for energy has been received. It was agreed to add a cowl to the streetlight in Gaggleswood as part of the LED upgrade. Noted that lights were out in 3 locations, Clerk to send the UMS certificate to Cllr K McGovern and to send the last report from Streetlights for further review.
- OS86 -24/25 TREE SURVEY** – The tree survey was accepted and recommended to full Council for adoption. It was agreed the Clerk will forward the survey to the Tree Wardens.
- OS87 -24/25 NUTHURST BUS STOP** – the bus stop sign, which is showing signs of despair in the post has been reported to Compass by the Clerk. The Bus Shelter needs repair to the flooring, Cllr V Court is waiting to hear back from the maintenance provider for the quotation. It was agreed to go ahead with the maintenance as it was a safety issue.
- OS88 -24/25 WSCC HIGHWAYS/HDC REPORTS** –
- Broadwater Lane** – item carried as WSCC Highways were unable to attend the meeting planned on 2nd December 2024.
 - Footpath between Timbers and Gaggleswood** – item carried as Cllr S Newell was not present.
 - Overgrown vegetation** - item carried as WSCC Highways were unable to attend the meeting planned on 2nd December 2024.

d) **PROW** – a section of path was reported to WSCC as requiring signage. The feedback has been received that it will be assessed as part of the inspection routine. The schedule attached [here](#). Item has now been closed.

OS89 -24/25 SPEEDWATCH –

- a) TRO Speed reduction application – it was noted that the application has been submitted and follow up documentation has been provided to WSCC Highways.
- b) TRO Speed reduction funding – it was agreed to recommend a cost of £5000 towards the application as part of the application process. Item to be approved at full council on 22nd January 2025.
- c) Speed Indication Device application – the application to install SID along the A281 will be proposed after the onsite meeting with WSCC, Speedwatch representatives and the Clerk. A recommendation will be made to full council on 22nd January 2025 as the meeting was delayed until after this committee meeting.

OS90 -24/25 PARKING AT ST ANDREWS SCHOOL – the committee considered all items raised in the public session. It was agreed to start the review:-

- Meet with residents on a school day to witness the issue.
- Consider options, recommendations, and further actions.
- Refer to previous ideas and TRO applications.

It was RESOLVED to carry this item as permanent agenda item until it reaches a conclusion. Noted the Cllr C Kenny, Cllr S Catterall and Cllr D Cotton will represent council on this issue.

OS91- 24/25 REPLACEMENT TREE OUTSIDE OLD SHOP – following consultation with the adjacent property it was agreed to recommend the purchase of a mature Pauls Scarlet - Hawthorn x 1 Large 5ft with a deer protection fence around it. Clerk to source specimen and provide a quotation for full council approval. **Action** Clerk.

OS92- 24/25 To **note** the date of the next meeting Wednesday 8th January 2025.

Meeting closed 2119hrs

Signed..... Dated.....